PARTNERS IN DEMOCRACY

Civic Education Advocacy Fellow - 2027

Who We Are
Founded in 2022, the Partners In Democracy Group (PID) is a pair of nonpartisan nonprofit organizations (a 501c4 and a 501c3) committed to building a healthier democracy that delivers for everyday people.

Partners In Democracy envisions a pluralistic, constitutional democracy that works for everyone – where we, the people, are able to connect across differences, shape our lives and the institutions that support us, and thrive.

Our mission is to empower people with the knowledge, capacities, and relationships for civic life and renovate our democratic institutions and infrastructure to be responsive, inclusive, and effective. We call this Democracy Renovation

For more information, visit the Partners In Democracy website, partnersindemocracy.us.

The Role
PID is seeking a Fellow to help coordinate public education and advocacy on statewide civic education programs, legislation, and policy in partnership with the MA Civic Learning Coalition (MCLC). The MCLC is a non-partisan coalition of nonprofits, educators, universities, research institutions, museums, and partners from many professions who believe that civic education has a vital role to play in the health of democracy and that everyone has a stake in the civic life of our communities, state, and nation. MCLC advocates for civic education, supports educators and schools in their civic learning activities, engages the public on civic learning, and evaluates and disseminates results about civic learning.

The fellow's main role will be to organize efforts by MCLC to advocate for allocation of funds to the Massachusetts Civics Project Trust Fund Budget through the state budget process. The Trust fund supports K-12 curriculum

and professional development to further civic knowledge and skills among students, implementation of grade 8 and high school student-led civics projects, the hosting of local civics project showcases, as well as other enrichment activities focused on meaningful civic learning.

The role will include coordinating activities by MCLC member organizations to ensure state legislators are aware of the importance of continued funding for civic education in the state, including an in-person legislative briefing event during Civic Learning Week (week of March 8, 2027).

What You'll Do

The Civic Education Advocacy Fellow will work with the leadership team at Partners in Democracy and members of MCLC to assist in the delivery of advocacy activities. The position consists of:

- **Public Education and Advocacy:** Coordinate public education and advocacy on statewide civic education programs, legislation, and policy.
- **Recruitment and Management of Volunteers:** Recruit and engage MCLC organization members, educators, and students in public education and advocacy work.
- **Attention to detail**: Organize and maintain accurate information about volunteers and participants in MCLC's databases and prepare administrative and program materials critical to the programs' success.
- **Project management:** Juggle the day-to-day duties of coordinating MCLC's public education and advocacy programs, including keeping MCLC advocacy subcommittee members informed of material development, event planning and implementation progress, and state budget planning activities and outcomes.
- **Communication and writing skills:** Communicate with and coordinate volunteers, legislators, educators, students, and community members over email, the phone, and in person.
- **Event planning:** Plan and execute an event at the State House for state legislators and their staff

Keys to Success

All successful candidates for roles with Partners In Democracy will possess the following:

- Strong familiarity with and commitment to DEI principles, or openness to learn and adopt these principles
- Commitment to lifting up the perspectives and priorities of the communities we aim to reach
- Keenly aware of how systems and processes can be built and revised to advance equity
- Openness to feedback and understanding that good ideas can come from anyone

Successful candidates for the Civic Education Advocacy Fellow role will also possess the following:

Required Qualifications:
- Strong attention to detail
- Strong interpersonal and written communication skills
- Excellent organizational skills
- Ability to work independently with minimal supervision
- Competency using a variety of computer programs
- Interest in and experience with recruiting and managing volunteers.
- Is passionate about civic education and the need to protect and promote our democracy.
- Loves working with a team

Desired Qualifications
- Experience working with or in the MA state legislature and has familiarity with its members and how it operates

If you believe that you qualify for at least 70% of this job description we encourage you to apply. We know that imposter syndrome and the confidence gap can prevent strong candidates from applying to a job unless they see themselves as a 100% fit. We would love to hear from you.

Important Details
We are working remotely. Priority will be given to applicants who are based in Massachusetts given that this role involves a few in person events within the state.
- Hours: Part-time; on average 10 hours per week, though hours may vary depending on the week and activities happening

- Location: Remote, with at least a few in person events within Massachusetts
- Compensation: $4,500 stipend
- Start Date: Ideally mid-December, 2026
- End Date: June 30, 2027

Specific schedule to be defined prior to beginning work.

This role is subject to a background check to the extent permitted by law.

EEO Statement
Our team is committed to equal employment opportunity (EEO). We will not discriminate against team members or applicants for employment on any legally-recognized basis [“protected class”] including, but not limited to: race; color; religion; genetic information; national origin; sex; pregnancy, childbirth, or related medical conditions; sexual orientation, gender identity and/or expression, age; disability; citizenship status; uniform service member status; or any other protected class under federal, state, or local law.

To apply
Please submit your resume and 2-3 references to kgiles@civichistory.org. Cover letter optional. Please indicate which role you are applying for. Interviews will be conducted via zoom.